

NDOUKEYS
TRADING AND PROJECTS

● Reg No: 2019/013402/07



BUSINESS ADDRESS

Stand 4709136
Nancefield
Musina
Limpopo
0900

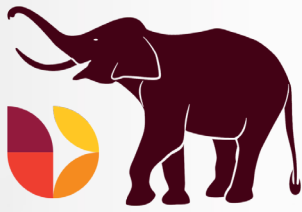
BUSINESS CONTACTS

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CONTENT

Company Description
Products and Services
Human Resources & Payroll
Business Location
Legal and Membership Structure
Pricing Structure
Management Summary
Why Choose Ndoukeys Trading and Projects



NDOUKEYS
TRADING AND PROJECTS

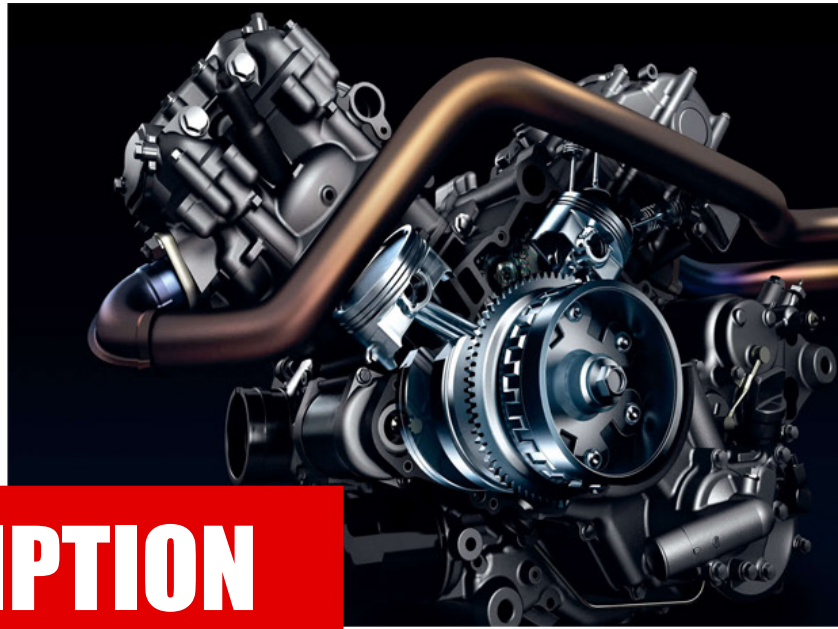


EXECUTIVE SUMMARY

Ndoukeys Trading and Projects is a car service and repair centre which was founded by a visionary **Mr Mavhungu Charles** Ndou with the intention of offering high quality mechanical service and adding value to the motor industry. The company intends to strategically position itself as a service provider of choice. The owner possesses good leadership skills, communication skills, interpersonal skills and managerial skills.

With his experience in the corporate environment and his entrepreneurial skills as a part-time sales person, Mr Ndou will ensure that the company reaches unprecedented heights through pure commitment, dedication and willingness to go an extra mile. As a young ambitious man he saw a gap and a need for motor vehicle mechanics in the community of which lead to him offering this service.





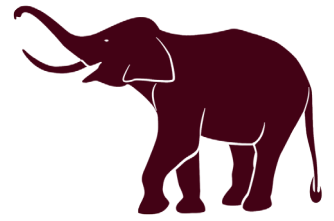
COMPANY DESCRIPTION

Company History

Ndoukeys Trading and Projects is 100% black owned company registered in 2019. The service centre is divided into 3 parts which is a spares for the selling of motor vehicle parts, a fitment centre which deals with the changing and fixing of tyres and a service centre, which deals with the general mechanics of the motor vehicle with the intention of being a one stop shop and providing competitive yet affordable, quality prices and services to its customers.

The company offerings are not only limited motor vehicle mechanics but also include cleaning and hygiene services which will be offered to the communities and government departments as well as municipalities.





MISSION

Our mission is to simplify and offer competitive yet affordable, quality goods and services at all times.

To ensure that our vehicle repair services are accessible at all levels in the community and in the business world

To ensure that our cleaning services are accessible at all levels in the community and in the business world.



NDOUKEYS
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OUR PROMISE TO YOU

Excellent on-going communication

- Continuous feedback from our clients
- Strong client base for future business continuity & sustainability
- Pre-emptive action to prevent unnecessary occurrences
- Quick respond to client's needs, as well as occurrences
- High standard of training operations, Management and execution tasks.



SERVICES

Auto service centre

Selling of car parts
Fitment centre
Auto service centre
Car wash and polish

Cleaning Services

Office cleaning
Cleaning of Convey belts
Plants and heavy machinery
Specialised Cleaning
Bathroom and kitchen Cleaning
Carpet Cleaning

Selling of car parts

General Supplies and other Services
Offerings
Landscaping
House painting and renovations
Supply of house hold equipment
Protection services





Remuneration

Our remuneration packages payable to our personnel are in accordance with the appropriate wage Determinations – from time to time. Our company implements incentive programs based on attendance, productivity, dress, disciplines & professional conduct by the team.

These guidelines are carefully monitored and any lapses or transgressions taking place could result in part of the incentive being withdrawn. Double time is paid for Sundays and Gazetted public holidays.

Employment Equity

Ndoukeys Trading and Projects commits itself to the successful implementation of the employment equity act, no55 of 1998, existing employees are empowered and developed as fair & reasonable within the parameters of the business. Our Management and staff will continuously be made aware of the act formal briefing system.

We have established a decentralized equity steering
We have obtained information pertaining to the demographics of the country from the human sciences Research council.

Acute is fully compliant with the employment equity Act: 1998 (Act No 55 of 1998) despite being fairly new in the market, no audit was conducted to date.





Business Location

The company's offices are home based located in the heart of Musina, Limpopo for easy access. Our equipment and staff are sufficient to enable us to meet all clients' needs and orders at all times.

6. Legal & Membership Structure

6.1. Legal

Ndoukeys is a registered Private Company under South African laws; the company is 100% black owned and managed. The shareholder & Managing director of the company is **Mr Mavhungu Charles Ndou**

The company is registered with the Companies and Intellectual Commission (CIPC) and South African Revenue Services (SARS) as follows:

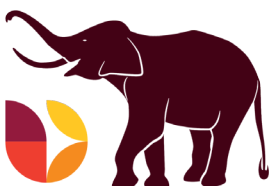
CIPC Reg. No: 2019/013402/07

SARS Income Tax No: 9126/156/25/7

Pricing Structure

Our prices are market related and customized based on clients' needs rather than a flat fee due to varying sizes of client's requirements. This allows a cost structure affordable to all as well as an operational system used to distinguish needs and/or limits for each client.

We endeavour to get the best possible prices from the wholesales and suppliers so that we can pass as much as possible our savings to our client.



NDOUKEYS
TRADING AND PROJECTS



Competitive Advantage

We provide professional services, quality services and approved products (to cater for our clients) at competitive prices; this is all done with professionalism, flexibility, high quality service, and placing our company at the fore front of the market. The key elements of our success are to provide and cater our client's requirements as this is our responsibility to carry out the task on time. Our experience in the market and our ability to adapt to any situation and ensure that our services are provided on time is one of the key elements of our success.

Ndoukeys Trading and Projects Business Profile©

Management Summary

9.1. Management Responsibilities

Mr Mavhungu Charles Ndou is currently responsible for all strategic duties, namely, strategic planning, sales and marketing, presentations, budgeting, and business development.

Some of his responsibilities includes, administration, daily work plan and administration services.

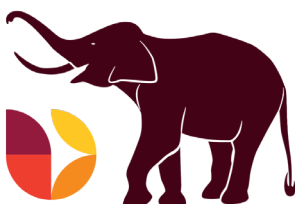
The company's professional activities are performed by the advisory team consisting of the banker, insurance agent, and Business advisors.

8.2. Advisory Team.

Financial Institution :

Bookkeeping & Accounting:

Insurance Brokers:



NDOUKEYS
TRADING AND PROJECTS



Why Choose Ndoukeys Trading and Projects

As a new company we endeavour to put our clients first and strive to render professional high quality goods and services to the market. Our experience in all different fields ascertains that our company stands out of the crowd. With our vast experience in training, education, management and leadership, our company is on the forefront due to the wealth of knowledge and customer driven services to all our clients. We adhere to the latest rules and regulations and use latest technology equipment.

We guarantee that you will always get the following from us:-

- Fully trained cleaners
- Attentive to detail
- Fully trained Management
- Customer services
- Fully Uniformed Staff
- Control and Supervision

